

# HEALTH AND SAFETY

(Provider Name and/or logo)

## Health and Safety Policy

Everybody at (Provider Name) is responsible for the Health and Safety of themselves and others. This is the law. To make sure that you don't break the law there are steps you can take to make sure you and others are safe.



Always report an accident or near accident



Always tell staff if you think something is dangerous



Always make sure staff know where you are



Always wash your hands before eating and after going to the toilet



Always tidy up your equipment after finishing your task



Always stay at home if you are ill



Always know what to do in an emergency and who is trained in first aid



Never use machinery without supervision



Never do a task without proper training and induction



If you have any ideas about improving Health and Safety, please tell staff who will write down your ideas for the managers to talk about them

I have read and understood the Health and Safety policy and agree to follow the rules

Name(please print) .....

Date .....

Signature .....

(Provider Name and/or logo)