

WHAT WE DO AND HOW WE DO IT ... COMMUNITY WORKSHOP

STAGE 1 – RECEIVING GOODS & PREPARATION

Collect wheelchairs from International Aid Trust

Stores man sorts & highlights any discrepancies.

Stores man finds spare parts for wheelchairs

Chairs arranged ready for refurbishment
TRAINING REF: R003 R009

STAGE 2 - DISMANTLING

Choose wheelchairs to refurbish

Collect parts needed from stores room.

Strip chairs down using screwdriver, spanners and pliers.

TRAINING REF: H005 H008 H003

STAGE 3 SERVICING & REPAIR

Service and/or repair any necessary parts. Repair broken/damaged parts. Paint wheelchair

TRAINING REF: H005 H008 H003

STAGE4 ASSEMBLY

Wheelchair is assembled using correct tools.
TRAINING REF: H005 H008 H003

STAGE 5 CHECKING

Upon completion of assembly visually check chair.

STAGE 6 - FININSHING

Label assembled chair with name tag.

Chair checked and allocated serial number

Completed chair moved to dispatch area
TRAINING REF: R003 R009